

Grand Traverse Lighthouse Museum

Winter Keeper Project Program – 2020

Thank you for your interest in the Winter Keeper Program at the Grand Traverse Lighthouse Museum (GTLM). The following paragraphs describe the expectations and responsibilities of a lighthouse keeper. These guidelines have been established to ensure the smooth operation of the lighthouse during the winter season as well as to ensure that everyone has a positive experience. **There is a fee for this program and a keeper project.** Please read the entire form carefully to be sure this program is right for you.

Mission Statement

The purpose of the Grand Traverse Lighthouse Museum is to preserve the site and to enhance the public's knowledge of the area's maritime heritage.

What is a Lighthouse Keeper?

The primary responsibilities of keepers are for security of the site and snow removal of all sidewalks. A snow blower and snow shovels are available for keeper use. In addition, small projects are required. Keepers must work at least six hours per day. **Keepers must be energetic, in excellent health, and able to climb stairs.**

Tours of Duty/Fees

The Tour of Duty requires a two-night minimum stay. The cost is \$150 per night for up to four adults and/or children.

Orientation Program

All participants are provided the emergency handbook and are trained on the fire alarm system upon arrival. All participants must be in attendance for the orientation. The check-in time is 3 pm the day of your arrival and the check-out time is 11 am the day of your departure.

Living Quarters

Keepers live in the northern apartment of the lighthouse. The kitchen, living room and one bedroom are located on the first floor, with another bedroom and full bathroom on the second floor. Keepers share the bathroom and kitchen facilities with staff during open hours. All keepers share the living room and kitchen and provide all of their own food. The quarters are well equipped with dishes, cooking utensils, and appliances. Keepers provide their own sheets (twin bed), pillows, blankets, towels and wash cloths. The quarters are heated. Maximum occupancy of the living quarters is four people at any one time. We are not able to accommodate overnight guests. Remember that the living room and kitchen are a common area and you should be respectful of the other keepers staying in this space.

Rules and Regulations

The only access to the Lighthouse is through the Leelanau State Park. As a keeper, you will be given a Grand Traverse Lighthouse Museum parking pass **upon arrival**. This pass allows you access into the park only during the time you are a keeper at the lighthouse.

The Grand Traverse Lighthouse is a state and national historic site. No smoking, open flames of any kind, alcoholic beverages or pets are permitted in or on the premises. Keepers are expected to be neat,

well groomed and appropriately attired when on duty. Everyone must present themselves in the professional manner befitting hosts at an historic site. A credit card will be required to be on file for any incidentals. A \$250 fee will be charged if the apartment is not left in the condition upon which you found it. A departure check list will be provided upon arrival. A \$100 fee will be charged for keys not returned.

Vehicle Access to the Lighthouse

One parking space for each keeper (or couple) is available in the designated lighthouse parking area with signs reading LIGHTHOUSE STAFF. No camping or use of motor homes is permitted. Keepers are permitted to bring their vehicles up to the end of the sidewalk to unload and load their vehicles.

Application Procedures and Interviews

Applicants must complete, sign and return the attached application form. The following items are also required:

1. A letter explaining why you want to be a Volunteer Keeper.
2. A brief resume including your employment history and other experience.
3. Two personal references.
4. A personal telephone interview upon receipt of above items.
5. Once approved each person will be required to balance of the program fee.
6. If you are a returning keeper, only the program fee of \$150 per night is required along with the signed application form. No other documentation is necessary.

Keeper Experience

There are few programs which offer the participants an opportunity to live in an historic lighthouse. Working as a keeper is a very rewarding and educational experience. Keepers can, however, thoroughly enjoy the time they spend here making new friends, learning new things, and having lots of fun with the experience. The view, the sunsets from the tower and the atmosphere are unforgettable, as well as the hiking trails and the many attractions of the region. The greatest benefit of working at Grand Traverse Lighthouse is the satisfaction of knowing that your efforts have contributed to the restoration and preservation of an irreplaceable part of Michigan's history.

During the WINTER keeper program, keepers are encouraged to bring snow shoes, and cross-country skis for hiking/skiing on the trails of the Leelanau State Park. The park consists of over 1,300 acres of beautiful land to explore. Come and enjoy our winter wonderland at the tip of the Leelanau Peninsula.

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Winter Keeper Project Program Application – 2020

Please list the names of the applicants. The winter program can accommodate individuals and families of all ages. Please note there are only four beds, which is our maximum allowed to stay overnight. Applicants must be on site as keepers for the agreed length of the stay. Upon receipt of your completed application a telephone interview will be scheduled.

Name(s): _____

Address: _____

City/State/Zip: _____

Telephone: _____ E-Mail Address: _____

Have you ever participated in a Keeper Program at another lighthouse? If so, which one(s)?

If individual applicants (or couples) wish to work together, each person or couple must submit a separate application, complete with resumes, references, etc. Please list below the names of other applicants with whom you would like to be scheduled.

Application Procedure

NEW KEEPERS

Both sides of the application must be filled out completely, signed and returned as soon as possible, accompanied by the items listed below.

1. A letter stating why you want to be a keeper.
2. A brief resume listing your employment history and experiences you have had working with the public.
3. Two personal references.
4. A \$150 per night program fee.

RETURNING KEEPERS

1. Completed application.
2. A \$150 per night program fee.

Program Fee

The full program fee of \$150 per night. A credit card will be required to be on file for incidentals. All fees are non-refundable. The Grand Traverse Lighthouse Museum recommends you obtain travel insurance in case of unforeseen circumstances. *Rates are subject to change without prior

notice.*

2020 Schedule of Keeper Weeks

Please list the dates you are interested in for your tour of duty. The WINTER Project Program runs from February 1 through March 31, 2020. Check the on-line calendar at (grandtraverselighthouse.com) or call for current availability. Spaces cannot be held without full remittance.

My signature below indicates that I have read and understand this entire application, including the explanation of keepers' responsibilities and guidelines. I understand that there is no compensation for this position and also fully understand that, if accepted, I am agreeing to work at the lighthouse on the days and dates assigned to me. I understand that some aspects of the responsibilities require vigorous health and the ability to deal with the public and handle unexpected emergencies. I further understand that duties include onsite security and snow removal of all sidewalks. I agree to a personal telephone interview, to attend the orientation and to work all hours assigned to me if I am selected to be a resident keeper.

Signature _____

Date _____

Signature _____

Date _____

Application MUST be signed. Both applicants must sign if applying as a couple.

Please mail to:

Grand Traverse Lighthouse Museum
P.O. Box 43, Northport, MI 49670
Phone (231) 386-7195
Email: info@grandtraverselighthouse.com
Website: www.grandtraverselighthouse.com